

### **1. Job Position: Fund Service Fund Administration Clerk**

#### **Description:**

HSBC Securities Services provides robust and reliable solutions that enhance performance and mitigate risk. Working with institutional investors, banks, insurance companies, governments and multinational corporations, HSBC Securities Services offers a range of fund administration, global custody, sub-custody and clearing, and corporate trust and loan agency services.

#### **Requirement:**

- Bachelor degree majored in Business related
- 1-2 years of working experience in financial service industry
- Fluent English spoken and written communication skills
- Detail oriented and capable to work well under pressure with high degree of accuracy

### **2. Job Position: Client Support Clerk**

#### **Description:**

- FX and cash transfer/payment instructions system maintenance
- FX confirmation and settlement, cash transfer/payment
- Cash/net remitted-in capital control
- FX execution processing
- Regulatory reporting

#### **Requirement:**

- 0-3 years of working experience in financial service industry
- Fluent English spoken and written communication skills
- Licenses : 金融市場常識與職業道德、Trust L4

### **3. Job Position: Associate Premier Relationship Manager (Asc. PRM) / Premier Relationship Manager (PRM)**

#### **Description:**

- Maintain good relationship with Premier customers and open new accounts
- Provide wealth management and planning as consultant
- Fulfill customers' investment needs to growth wealth management business

#### **Requirement:**

- Bachelor and above degree in related field
- Has expertise and proven record in wealth management and planning experience in Banking, Insurance, Asset Management, Security related fields
- Good command in communication and interpersonal skills
- Strong resistance to pressure and optimistic characters
- Strong ambition, Willing to take different challenges, Winner attitude
- Persuasive and good at building relationship with others

- Pre-requisite licenses: 1) Trust Level 4, 2) Foreign exchange business handling and review staff (BIBP), 3) Referral to recommend foreign exchange derivative products or derivative financial products promotion work and related management personnel (SPS) (FDSP), 4) Securities investment trust business or securities investment consulting business personnel (SITE/SICE), 5) LIFE, 6) LIFEFX, 7) ULINK